



Fall 2011

To: **Pastors and Christian Education Directors**
From: Lutherans Outdoors in South Dakota
RE: **2012 Outlaw Ranch Day Camp Program Application**

Following is important information about applying for next summer's Outlaw Ranch Day Camp program. Please read the information sheet on the website to answer your questions about the details of Day Camp. An application form for those interested in applying is also on the website. Please make sure your Christian Education committee is aware of this material.

If your congregation is interested in hosting a Day Camp, there are four steps to reserve a week.

- 1) Complete the application online, mail, or fax to Outlaw Ranch with your choice of dates by December 31st when we will start assigning dates.
- 2) We will confirm your choice of week for a Day Camp by email or phone.
- 3) We will send you a contract by February, 2012.
- 4) You will return your contract within 30 days with a non-refundable deposit.

Outlaw Ranch will receive applications at any time. If you call or apply after Dec. 31st, we will do our best to offer you a week that will meet your scheduling needs.

If you have any questions, please feel free to call us at Outlaw Ranch at 605-673-4040 or e-mail us at outlaw@losd.org.

In Christ,

Mary Stutz
Outlaw Ranch

Enclosures



OUTLAW RANCH DAY CAMP INFORMATION

Lutherans Outdoors in South Dakota offers Day Camp programs for our congregations. Day Camp is an opportunity for youth in your congregation to experience our summer Christian camping program at your church and in your community. Our carefully selected and well-trained staff will bring our Bible study theme, songs, skits, arts and crafts, activities, games and worship experiences to your elementary school-age youth for a week of Christ-centered, fun-filled experiences.

Program

For youth completing grades **K-5**.

Days

The staff will arrive after supper on Sunday and Day Camp will run from Monday through Friday.

Times

9:00 AM - 3:00 PM Monday through Thursday. 9:00 AM - 12:00 noon on Friday. Thursday evening there is a special "campfire" program for the whole church. If you are anticipating a different schedule than this, please note that on the application form and we will call you to discuss your needs.

Cost

The congregation pays a minimum of \$1170 for Day Camp.

Minimum Youth - There is a minimum of 30 youth required to provide a Day Camp.

Extra Costs - The congregation will pay \$39 for each camper beyond the minimum of 30.

LO Staff

Lutherans Outdoors staff will send one counselor for every ten youth. We send a minimum of three staff and a maximum of six Day Camp staff.

Volunteers

The congregation must have a day camp leader to coordinate with the Outlaw staff. The congregation is encouraged to provide one volunteer for each 10 youth. If a congregation has over 60 campers, LO requires two volunteers for every 10 extra youth over 60, or LO recommends a second day camp for large groups.

Transportation Costs

We will charge the IRS mileage rate for one round trip. The miles will be figured from Outlaw Ranch to the day camp site. No mileage will be charged for back and forth trips each day in town.

Housing and Food

Your congregation will provide housing and meals for the Day Camp staff Sunday evening through Friday lunch.

Accurate Registration

It becomes a financial problem for the LO budget if actual registration does not meet the congregation's projections and we send too many staff. There will be an extra charge of \$215 for each unnecessary counselor sent to a Day Camp. For example, if the congregation projects that 40 youth will be at the Day Camp, and LO sends 4 staff, but there are only 30 who actually attend, then there will be an extra charge of \$215 for the extra staff member.

We strongly urge accurate pre-registration to avoid

sending unnecessary staff. The LO Day Camp coordinator will need your final registration numbers ten days before your Day Camp begins.



Registration

Day camp weeks will be assigned after Jan 1, 2012. We will do our best to secure your first choice week, but may need to give your congregation their second or third choice. You will be notified in January as to which week has been selected for your congregation. Registration forms are on the Lutherans Outdoors website at www.losd.org.

Contracts and Deposit

Outlaw Ranch will send out contracts by February, 2012, and ask for a deposit, which will be due in 30 days. The deposit will be 25% of the estimated cost of your Day Camp (using your estimated number of campers), with a minimum of \$350.

Questions

For questions about Day Camp programming or registration, please contact Outlaw Ranch by calling 605-673-4040 or emailing: outlaw@losd.org.



2012 Outlaw Ranch Day Camp Application

Application is first-come, first-served through the end of December. Application forms are available online at www.losd.org/daycamp. You will be notified in January as to which week has been selected for your congregation. In February, Outlaw Ranch will send out contracts, which are to be returned in March with a 25% deposit to confirm and hold your reservation. This non-refundable deposit is based on the total Day Camp bill according to estimated camper numbers (minimum deposit of \$350).

Name of Congregation(s) _____

Address _____ City _____ State ____ Zip _____

Pastor's Name _____ Church Phone # _____

Church Email _____

Name of Contact(s) _____ Home Phone # _____

E-Mail _____ Cell Phone # _____

Initial Estimate of Number of Youth _____
(Firm number is not required until 10 days before Day Camp begins)

Confirmation and contract will be sent to you in early February 2012. Deposit to be returned to Lutherans Outdoors within 30 days to confirm and hold reservation.

- Congregational Day Camp
 Community-Wide Day Camp

Available Day Camp Weeks

Please number your **first through third choices** of dates for your Day Camp.

_____ June 10-15

_____ July 1-6

_____ July 22-27

_____ June 17-22

_____ July 8-13

_____ July 29-Aug 3

_____ June 24-29

_____ July 15-20

Comments or special considerations: _____

Please mail or fax this application to:

Outlaw Ranch
12703 Outlaw Ranch Rd
Custer, SD 57730

Phone: 605-673-4040
Fax: 605-673-3044

For questions about Day Camp programming or application, please contact Outlaw Ranch by calling 605-673-4040 or emailing outlaw@losd.org.

