



# Klein Ranch

## Summer Staff Position Overview

### **Program Assistant~ 1 position**

Program Assistant provides leadership and mentorship for the summer ministry team while working closely with the Director. This individual will be responsible for mentoring and assisting counselors in the day to day roles and overseeing daily camp programming and operations including but not limited to: daily program logistics, leadership for daily staff meetings, informing the advisors of the plan for the day, assisting the day planners in set up of activities and worship and supplies as well as lead ministry team in worshipping on Sunday mornings in local congregations. Program Assistant will also run the camp store and be responsible for maintaining inventory and tracking accounts of staff and campers

The Program Assistant should have at least one summer previous camp experience with leadership experiences from camp, campus, or related fields that demonstrate leadership abilities, prefer Program Assistant to be 20 +years of age, clean driving record, and willing to be certified in CPR/ 1<sup>st</sup> Aid/ AED – training will be available at KR.

Weekly Salary - \$350.00

### **Wrangler~ 1 position**

Wrangler will be responsible for the care and management of a 20 horse herd. Wrangler will evaluate horses, match horses with campers riding ability, teach campers, staff, and advisors how to groom, saddle, and ride horses following the Klein Ranch horse manual. Wrangler will round up horses daily, lead rides, supervise and recheck all saddling of horses, maintain and keep records of all horses, tack, feed, and rides along with any incident and accident reports. Wranglers will also be involved in other program areas as the schedule allows.

Wranglers are to be 20+ years old, have prior horsemanship experience (certification is preferred), be CPR/1<sup>st</sup> Aid/AED certified- training will be available at KR.

Weekly Salary- \$325.00 depending upon experience

### **Assistant Wrangler/ Crangler~ 2 positions available-**

Assistant Wrangler/Crangler will assist the wrangler in their duties. Assistant wranglers would be a part-time position paired with another job description, Crangler would be part-time assistant wrangler and part-time counselor.

Assistant Wrangler/Crangler are to be 18+ years old, have prior horsemanship experience, and be CPR/1<sup>st</sup> Aid/AED certified- training available at KR

Weekly Salary- \$300.00

### **Counselors~ 6 positions available**

Counselors will have a variety of responsibilities including being bunkhouse counselors responsible for the campers in their bunkhouse, leading group building activities, leading bunkhouse devotions each night, overseeing bunkhouse activities. While being a riding group counselor responsibilities include assisting campers and advisors with saddling horses and being another set of eyes, keeping watch for the safety of campers and advisors while on the rides, leading group building activities, Bible Studies, worship, all camp and small group games, graces and return of thanks at meals and facilitating mealtime conversations. There may be times that counselors have bunkhouse responsibilities but not riding groups, so then the counselors may be helping in the kitchen or taking care of facilities.

Counselors are to be 18+ years old, prefer to have a year post-high school experience, be CPR/1<sup>st</sup> Aid/ AED certified- training available at KR.

Weekly Salary- \$300.00

**Head Cook~ 1 position available**

The Head Cook will be responsible for planning well-balanced meals, ordering & maintaining inventory, cooking meals, and keeping cooking and food service areas clean and sanitary while tracking freezer/ refrigerator, dishwashing temperatures. Head Cook will also oversee and train the Ranch Hands while they are working with food service areas. Cook shall be Safe Serve, CPR/1<sup>st</sup> Aid/AED certified- training for the latter will be available at KR

Weekly Salary- \$400.00 starting, more with experience

**Assistant Cook~ 1 position**

Assistant Cook will assist the Head Cook with preparing meals, leading Kitchen Party groups with clean up from meals and set up for the next meal, wash kitchen laundry and put away laundry as well as mop kitchen floors as needed. Assistant Cooks will participate in camp program when schedule allows.

Assistant Cooks are to be 18+ years old, be CPR/1<sup>st</sup> Aid/AED certified- training will be available at KR  
Weekly Salary- \$300.00